

DAY SERVICES PROJECT WORKER (ML COVER) – PERSON SPECIFICATION

ESSENTIAL REQUIREMENTS		HOW MEASURED		
		App	Inter-view	Evidence
Knowledge/ understanding	Understanding of mental health issues and the problems faced by service users	X	X	
	Understanding of, and demonstrable commitment to, equal opportunities and non-discriminatory working	X	X	
	Understanding of, and demonstrable commitment to, the principles and practice of service user involvement and the ability to facilitate this	X	X	
	Basic knowledge of Health & Safety legislation and procedures	X		
Experience	Working with individuals/groups who have experienced vulnerability or discrimination	X	X	
	Assessment and Support Planning techniques/tools		X	
	Effective liaison and consultation with relevant agencies, eg statutory and voluntary sector		X	
	Organising and facilitating courses and activities, and group facilitation	X	X	
Skills	Ability to work in a way that empowers service users to fully engage in the community		X	
	Ability to work positively within a team to achieve agreed targets and objectives	X	X	
	Highly developed and effective communication skills, including IT literacy	X	X	
	Excellent organisational skills	X		
	Ability to be creative and proactive, eg when developing programmes of activities for service users	X		
	Ability to work within defined boundaries	X	X	
Qualifications	Educated to degree level highly desirable, but will consider NVQ Level 3 or above in a related discipline with applicable experience	X		X
Additional	Access to vehicle for work use (driving license if using own car)	X		X

DESIRABLE REQUIREMENTS		HOW MEASURED		
		App Form	Inter-view	Documentary Evidence
Knowledge/ Understanding	Knowledge of implementing or working with quality standards	X		
Experience	Supporting volunteers/student placements	X	X	
	Experience of petty cash systems and working to an allocated budget	X		
	Experience of working in a mental health setting	X		
	Experience of developing user led services	X	X	
Skills	The ability to deliver presentations, assist with publicity events, etc		X	
	IT skills using MS Office	X		X
	Ability to manage time and work under own initiative		X	
	Decision making ability		X	
Additional	Able to work occasional evenings or weekends if needed	X	X	
	Energetic, enthusiastic, motivated, flexible	X	X	